From: **Robert Stephenson** rob@rs41.org
Subject: Meetinghouse Tower Project invoices & payments
Date: June 15, 2022 at 11:19 AM
To: Todd Croteau tcroteau@townofjaffrey.com, Elisa FitzGerald efitzgerald@townofjaffrey.com

Hello,

The Meetinghouse Tower invoices that I am aware of are shown at
http://www.rs41.org/Meetinghouse/tower%20invoices.htm

In recent months the only invoices I have are (in reverse order):

#9. Stebbins Painting. $2,850. Inv # 8485. Inv Date: 5/11/2022 (For the south facade; this is not part of the Tower project.)

#8. Michael Petrovick, Architect. $510. Inv # 2020013-4. Inv Date: 4/18/2022. Historic Building Renovation - Construction Observation.

#7. Wright Painting. $540. Date: 8/5/2021. Lift work.

#6. Michael Petrovick, Architect. $1,700. Inv # 2020013P2-4. Inv Date: 7/20/2021. Specs & Project Management.

I have no confirmation (images of checks, etc.) for any of these and list them as “in progress.”

Have these been paid? If so, please forward me documentation.

I have no record of receiving copies of any payments to Davis Construction. Have invoices been received? Have payments been made. Again, I need documentation.

An e-mail from Brad Davis received today states: "**Could you possibly inquire about payment? We have our first payment that is almost 4 weeks since has been submitted and no word on our second payment request.**”

So it appears that Brad has invoiced the Town twice and received payment once. I have no record of either of these.

I need up-to-date documentation for a report that I’m required to prepare for LCHIP which is due as soon as possible. The second payment from its grant won’t be sent to the Town until this report is received and approved.

Regards,

Rob

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Jaffrey Meetinghouse Tower
Town of Jaffrey, New Hampshire
Jaffrey Meetinghouse Committee
Robert B. Stephenson, Member
150 Rivermead Road, Apt 243, Peterborough, NH 03458 USA
Cel Tel: +1 603-933-2471
E-mail: rob@rs41.org
Back-up e-mail: 532763@gmail.com
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